Andy G. Beshear
Governor

KENTUCKY BOARD OF PHYSICAL THERAPY

312 Whittington Parkway, Suite 102
Louisville, Kentucky 40222
http://pt.ky.gov

Stephen Curley
Executive Director

ENDORSEMENT APPLICANT INSTRUCTIONS
PHYSICAL THERAPISTS INTERNATIONALLY EDUCATED

A physical therapist internationally educated who wishes to apply for Kentucky licensure by endorsement from another state must meet the following requirements:

1) **Educational Credentials Evaluation**: Furnishes the board a favorable educational credentials evaluation report from a credentialing agency that uses the "Coursework Evaluation Tool" copyrighted by Federation of State Boards of Physical Therapy (FSBPT) from one of the following agencies:
   a. Foreign Credentialing Commission of PT, Inc. (FCCPT) http://www.fccpt.org/
   b. International Education Research Foundation Inc. (IERF) http://www.ierf.org/
   c. International Consultants of Delaware Inc. (ICD) http://www.icdeval.com/

2) **English Proficiency:** If English is not your ***native language***, show proof of English Language Proficiency:
   a. A score of not less than ____ on the Test of Spoken English (TSE) (Code Number is 9917);
   b. Verification that the applicant has achieved the following minimum scores for each category of the TOEFL® Internet-based test (TOEFL iBT): writing, 4.3, speaking, 4.3; reading, 4.3; listening, 4.3; with an overall score of not less than 4.3; or
   c. Verification that English is the native language of the country of origin

3) **FEDERAL AND STATE CRIMINAL BACKGROUND CHECK** All applicants for licensure must complete a federal and state criminal background check at their own expense. To begin this background check you must be fingerprinted. You must schedule a fingerprinting appointment with one of the IdentoGO agencies authorized by the Kentucky State Police. Click this link to register https://uenroll.identogo.com/

   You will register with the service code for the Kentucky Board of Physical Therapy which is 27GK3Q. The cost is $57, with an additional charge for livescan if you use an IdentoGO outside the state of Kentucky. The results of this background check must be received before your credentials are issued. **You should begin this process as soon as possible as the fingerprint process could take up to 8 weeks. Please see our website for more specific instructions. www.pt.ky.gov.**

   These reports will confirm your response to the questions concerning convictions on your application form. It is critical that you include the required court records for ALL convictions; not merely felony convictions. **ALL convictions must be listed. Do not list minor traffic violations unless the use of alcohol or narcotics is involved.**

4) **Application:** Complete and submit the application to the board's office along with a cashier's or certified check or money order in the amount of **$225** made payable to the "KY Board of Physical Therapy". This fee is non-refundable. You may also pay

by credit card on the Board's website. Cash or personal checks will be returned and delay your application.

5) **Verification of Licensure in the United States:** You must hold an active license in at least one state/jurisdiction. Request verification of licensure from **each** state/jurisdiction in which you are now, or have ever held a Provisional/Temporary License or license. Please check in advance with each state/jurisdiction to determine if there is a fee for this service. *Verifications are to be mailed directly to the KY Board of Physical Therapy.*

6) **Jurisprudence Examination:** Applicants for initial licensure are required to complete Kentucky's Jurisprudence Examination (JE) which is an open book exam on our Practice Act (Laws and Regulations). You may take this exam online at http://pt.ky.gov Application and fee for licensure must be received in Board office before you are eligible to take this exam.

7) **National Physical Therapy Examination (NPTE):** Applicants for licensure by endorsement must have successfully completed the NPTE. Exam scores shall be transferred to Kentucky by the **FSBPT Score Transfer Service**. Request your score online at www.fsbpt.org You must know your candidate ID number and date of examination, which may be obtained from the licensure board in the state where you were examined.

8) **Supervised Practice:** To be licensed in Kentucky, a person educated outside the United States must successfully complete a minimum of three months of supervised practice as a physical therapist. Board regulations require the supervised practice to be in a facility that is actively involved as a clinical education site for students enrolled in a CAPTE accredited program in physical therapy. The supervisor must have been a clinical instructor to PT students within the previous three years. The supervisee is required to have on-site supervision until he/she has been determined to have entry-level competency/clinical skills by their physical therapist supervisor. A Provisional License will be issued to an individual for the supervised practice.

9) **Licensure Verification from your country of education:** We must have verification from your country of education that your license or certificate to practice in that country is valid and you have been granted unrestricted practice privileges. ***Usually, this information is included in your educational credentials evaluation.*** If it is not included in the evaluation, then arrange to have the licensure authority in the country in which you were educated as a physical therapist provide verification directly to this agency from that authority in a securely sealed envelope.

10) **Legal Authorization to Work:** Before a Provisional License or license can be issued, the board must receive a copy of your legal authorization to reside and seek employment in the US; i.e., VISA or Green Card.

MAIL ALL DOCUMENTATION TO:

KENTUCKY BOARD OF PHYSICAL THERAPY
312 WHITTINGTON PARKWAY, SUITE 102
LOUISVILLE, KY 40222